

EFFECTIVE

October 1, 2013.

Subject(s)

The software we use to write policy manuals is changing. We are converting manuals one at time from our old system which was Adobe FrameMaker to our new Microsoft system. Historical policy will be viewable as a PDF file for internal DHS users.

As manuals are converted they will be listed on the Policy News & Tips page for internal DHS users. Unless the bulletin states otherwise, no policy content will be changed although the policy effective date will change due to conversion.

The Adoption Subsidy manuals have been converted and will have a October 1, 2013 effective date. No policy content has been changed.

Tips for using the new manual software for internal DHS users are located on the Policy News & Tips page.

Reason: Policy software update.

**MANUAL
MAINTENANCE
INSTRUCTIONS****Changed Items (content changes) ...**

AAM 100
AAM 110
AAM 120
AAM 140
AAM 150
AAM 160
AAM 170
AAM 200
AAM 205
AAM 210
AAM 230
AAM 300
AAM 310
AAM 400
AAM 500
AAM 600
AAM 610
AAM 620
AAM 630
AAM 631
AAM 640
AAM 650
AAM 660
AAM 700